

6:59 pm-The Lord's Prayer & Moment of Silence

**Shelby City Council Agenda
Tuesday, September 8, 2026
COUNCIL CHAMBERS
29 MACK AVENUE
Shelby, Ohio
7:00 p.m.**

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with the Reading of the Journal from August 17, 2026

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

Public Comment

Reports from Standing and Special Committees

Public Works & General Operation Committee—Councilmember Roub

Safety Committee—Councilmember Roberts

Community & Economic Development Committee—Councilmember Reese

Reports of City Officials

Steven L. Schag—Mayor

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Unfinished Business

Legislation

ORDINANCE NO 9-2026

**AMENDING SECTION 1044.09 (SEPTAGE RECEIVING
RATE AND FEE SCHEDULE) OF CHAPTER 1044 (SEWER
CHARGES) OF THE CODIFIED ORDINANCES OF THE
CITY OF SHELBY, OHIO**

2ND READING

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

ORDINANCE NO 10-2026

**AMENDING ORDINANCE NO 2-2026 (ANNUAL
APPROPRIATIONS) AND DECLARING AN EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

PASSAGE OF ORDINANCE

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

RESOLUTION NO 26-2026

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY TO APPLY FOR, ACCEPT, AND ADMINISTER A STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE HIRING OF CAREER FIREFIGHTERS FOR THE SHELBY FIRE DEPARTMENT, AND DECLARING AN EMERGENCY

Moved _____ 2ND _____
Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

RESOLUTION NO 27-2026

ADOPTING THE FIVE-YEAR UPDATE OF THE SOLID WASTE MANAGEMENT PLAN OF RICHLAND COUNTY, OHIO

Moved _____ 2ND _____
Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

Miscellaneous Business

Adjournment at _____ p.m.

Moved _____ 2ND _____
Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

1st Reading
8/17/2026

ORDINANCE NO. 9-2026
(Sponsor: Councilmember McLaughlin)

AMENDING SECTION 1044.09 (SEPTAGE RECEIVING RATE AND FEE SCHEDULE) OF CHAPTER 1044 (SEWER CHARGES) OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY, OHIO.

WHEREAS, it is necessary to amend Section 1044.09 (Septage Receiving Rate and Fee Schedule) of Chapter 1044 (Sewer Charges) to adjust the septage receiving rate schedule for Non-Domestic septage (commercial) accounts and add grease to rate schedule; and

WHEREAS, it is necessary to include a grease receiving rate to Section 1044.09 (Septage Receiving Rate and Fee Schedule) of Chapter 1044 (Sewer Charges); and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that Section 1044.09 (Septage Receiving Rate and Fee Schedule) of Chapter 1044 (Sewer Charges) be amended to establish a new rate schedule for the Non-Domestic (commercial) accounts and add grease to the rate schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: Section 1044.09 (Septage Receiving Rate and Fee Schedule) of Chapter 1044 (Sewer Charges) of the Codified Ordinances of the City of Shelby be amended to read as follows:

1044.09 Septage and Grease Receiving Rate and Fee Schedule

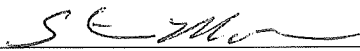
- (a) Domestic Septage Receiving Rate - \$0.08 per gallon
 - (1) Domestic septage shall be identified as wastewater that is generated from a residential dwelling and such as identified and declared by the Superintendent of the Wastewater Treatment Plant.
- (b) Non-Domestic Septage Receiving Rate - \$0.10 per gallon
 - (1) Non-Domestic septage shall be identified as wastewater that is generated from a commercial dwelling; churches, restaurants, schools, mobile home parks, campgrounds, motels, and such as identified and declared by the Superintendent of the Wastewater Treatment Plant.
- (c) Grease Receiving Rate - \$0.12 per gallon
 - (1) Grease shall be identified as left-over liquid oil or congealed animal fat resulting from food preparation, deep frying and cooking waste oil that is generated from a restaurant or school, and such as identified and declared by the Superintendent of the Wastewater Treatment Plant.
 - (a) A ten (10%) percent penalty will be assessed to the account holder for non or late payment pursuant to Section 1044.04 Payment of Charges; Remedy of City for Nonpayment; Surcharges.
- (d) Access Card Fee - \$20.00
- (e) Septage Discharge Permit Fee - \$100.00
- (f) Cleaning Violation Fee - \$20.00 - \$50.00

Section 2: That all other sections of Chapter 1044 (Sewer Charges) of the Codified Ordinances of the City of Shelby shall remain in full force and effect.

Section 3: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____


Steven McLaughlin
Vice President of Council

ATTEST: 
Brian Crum
Clerk of Council

APPROVED:

Steven L. Schag
Mayor

Prepared by:


Gordon M. Byster
Director of Law

ORDINANCE NO. 10 - 2026
(Sponsors: Councilmembers McLaughlin & Martin)

**AMENDING ORDINANCE NO.: 2-2026 (ANNUAL APPROPRIATIONS) AND
DECLARING AN EMERGENCY.**

WHEREAS, on March 16, 2026, the Council of the City of Shelby passed its Annual Appropriations Ordinance as required by the Ohio Revised Code §5705.38; and

WHEREAS, it is necessary to increase line items within the 2026 appropriations and to fund said line item with previously unappropriated monies; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that these additional appropriations be made effective so as to balance the books for the calendar year 2026 and so as to fund necessary expenditure and/or projects.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO
CONCURRING:**

Section 1: The Ordinance No.: 2-2026 (Annual Appropriations) is hereby amended as follows:

THE PURPOSE OF THIS ORDINANCE IS TO INCREASE EXPENDITURES

101-60-50-53001	COMPUTER SUPPORT-COURT	\$	15,000.00
520-81-60-57082	SCADA SYSTEM-ELECTRIC	\$	12,000.00
520-82-82-53000	ENGINEERING-ELECTRIC DIST	\$	45,000.00
520-82-82-57015	EQUIPMENT-ELECTRIC DIST	\$	7,000.00
520-83-81-53000	ENGINEERING-ELECTRIC MANUF	\$	11,000.00
520-83-82-54026	DIESEL FUEL-ELECTRIC MANUF	\$	20,000.00

Section 2: That all other portions of Ordinance No.: 2-2026, not modified expressly herein, shall remain in full force and effect.

Section 3: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Ordinance is hereby deemed to be an emergency so as to meet the ongoing contractual and/or monetary obligations of the City of Shelby Ohio and, therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

Gordon M. Byster
Director of Law

RESOLUTION NO. 26-2026
(Sponsor: Councilmember Martin)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY TO APPLY FOR, ACCEPT, AND ADMINISTER A STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE HIRING OF CAREER FIREFIGHTERS FOR THE SHELBY FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Shelby is committed to providing a high level of fire protection, emergency medical services, rescue services, and emergency response to its residents, businesses, and visitors; and

WHEREAS, the Federal Emergency Management Agency (FEMA) administers the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program to assist fire departments in increasing frontline staffing and improving public safety; and

WHEREAS, the City of Shelby desires to submit an application to FEMA for funding under the SAFER Grant Program for the purpose of hiring additional full-time firefighter/paramedics and firefighter/EMTs to enhance emergency response capabilities and ensure adequate staffing levels within the Shelby Fire Department; and

WHEREAS, the City Council finds that obtaining SAFER Grant funding would promote the health, safety, and welfare of the citizens of Shelby by improving emergency response services and enhancing firefighter staffing levels; and

WHEREAS, the City of Shelby has retained Nationwide First Responder Grants, LLC to assist with the preparation, submission, and administration support of the SAFER Grant application on behalf of the Shelby Fire Department; and

WHEREAS, the City Council finds it necessary and appropriate to authorize the Mayor and other City officials to undertake all actions necessary to apply for and administer such grant funding.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Safety is hereby authorized and directed to submit an application to the Federal Emergency Management Agency (FEMA) for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant for the hiring of career firefighters for the Shelby Fire Department.

Section 2: That the Mayor, Fire Chief, Finance Director, Nationwide First Responder Grants, LLC, and all other necessary City officials are authorized to execute all documents, certifications, agreements, amendments, and related materials required for the submission of the grant application and administration of any grant awarded.

Section 3: That upon award of the grant, the City of Shelby agrees to comply with all applicable federal laws, regulations, grant conditions, and program requirements associated with the SAFER Grant Program.

Section 4: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 5: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City of Shelby and its residents due to the need to timely submit the SAFER Grant application. Therefore, this Resolution shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

 _____
Gordon M. Eyster
Director of Law

RESOLUTION NO. 27 -2026
(Sponsor: Councilmember Roberts)

ADOPTING THE FIVE-YEAR UPDATE OF THE SOLID WASTE MANAGEMENT PLAN OF RICHLAND COUNTY, OHIO.

WHEREAS, the City of Shelby (City) is located within the jurisdiction of the Richland County Regional Solid Waste Management Authority (Authority); and

WHEREAS, the Richland County Regional Solid Waste Management Authority (Authority) Board prepared and adopted a five-year update to the Richland County Solid Waste Management Plan in accordance with Ohio Revised Code Sections 3734.54, 55, and 56; and

WHEREAS, the Authority has provided a copy of the updated Richland County Waste Management Plan for ratification to each of the legislative authorities of the Authority; and

WHEREAS, the City of Shelby City Council must decide whether it approves of said Solid Waste Plan within ninety days of receipt of the amended Solid Waste Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: The Council of the City of Shelby, Ohio adopts the Solid Waste Plan for the Richland County Solid Waste Management Authority.

Section 2: The Clerk is hereby directed to send the Authority a copy of this Resolution to the attention of Mr. Eddie Hale, Executive Director, Richland County Regional Solid Waste Management Authority, 1125 National Parkway, Mansfield, OH 44906.

Section 3: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22 and the Charter of the City of Shelby, Ohio.

Section 4: That this Resolution shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

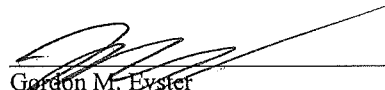
APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law