

6:59 pm-The Lord's Prayer & Moment of Silence

Shelby City Council Agenda
Monday, April 6, 2026
COUNCIL CHAMBERS
29 MACK AVENUE
Shelby, Ohio
7:00 p.m.

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with the Reading of the Journal from March 16, 2026

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

Public Comment

Tara Lautzenhiser—Executive Director Richland County Children Services

Reports from Standing and Special Committees

Public Works & General Operation Committee—Councilmember Roub

Safety Committee—Councilmember Roberts

Community & Economic Development Committee—Councilmember Reese

Reports of City Officials

Steven L. Schag—Mayor

Proclamation

MOTION TO CONFIRM THE APPOINTMENT OF MARISSA MILLER, DDS TO THE HEALTH DEPARTMENT ADVISORY BOARD

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

MOTION TO CONFIRM THE APPOINTMENT OF RANDY SAMPSEL TO THE SHELBY HISTORIC PRESERVATION COMMISSION

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Volunteer Fire Fighters' Dependent Fund

Volunteer Peace Officers' Dependents Fund

Unfinished Business

Legislation

ORDINANCE NO 4-2026

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

PASSAGE OF ORDINANCE

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

ORDINANCE NO 5-2026

AMENDING CHAPTER 1040 (WATER), SECTION 1040.04 (RULES, REGULATIONS AND FIXED CHARGES FOR MUNICIPAL WATER SYSTEM), SUBSECTION (G) WATER RATES; RATE PERIOD; CHARGES, RULES 32, 35, 36, 37, AND SUBSECTION (1) TURN OFF VIOLATION RULE 46 OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY, OHIO

1ST READING

Moved _____ 2ND _____

Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

RESOLUTION NO 10-2026

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY TO PURCHASE A 2026 SPARTAN CAB AND CHASSIS TRUCK FROM JOHNSONS EMERGENCY VEHICLE SOLUTIONS THROUGH SOURCEWELL COOPERATIVE PURCHASING PROGRAM FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY

Moved _____ 2ND _____
Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

Miscellaneous Business

Adjournment at _____ p.m.
Moved _____ 2ND _____
Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____

Postponed
3/16/2026

ORDINANCE NO. 4 -2026
(Sponsor: Councilmember McLaughlin)

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

WHEREAS, American Legal Publishing has completed its annual updating and revision of the Codified Ordinances of the City; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council since the date of the previous updating and revision of the Codified Ordinances (January 21, 2025) and have been included in the Codified Ordinances of the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1. That the editing, arrangement and numbering or renumbering of the following ordinances and parts of ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
1-2025	2-3-2025	258.01
2-2025	3-17-2025	1296.19
3-2025	3-17-2025	1296.20
4-2025	3-3-2025	TSO III
6-2025	3-17-2025	1490.08
10-2025	5-5-2025	TSO III
11-2025	6-16-2025	TSO V
12-2025	6-16-2025	1042.13
13-2025	6-16-2025	1044.09
15-2025	11-4-2025	
	by voters	Charter
16-2025	9-2-2025	TSO VI
17-2025	7-7-2025	1040.04
19-2025	7-21-2025	452.13-452.15, 452.18, 452.19, Repeals 452.11, 452.12, 452.16
21-2025	8-4-2025	TSO III
22-2025	8-4-2025	204.08
23-2025	8-18-2025	TSO III
24-2025	11-3-2025	1050.04
25-2025	11-3-2025	1040.04
26-2025	11-3-2025	1044.08
27-2025	10-6-2025	1050.02
28-2025	10-6-2025	1044.02
34-2025	12-1-2025	218.01-218.03

Section 2: That pursuant to Section 17 of the City Charter and R.C. § 731.23, the Clerk of Council shall cause to be published a copy of this ordinance, together with a summary of the new matter contained in the Codified Ordinances hereby approved, adopted and enacted. Such publication shall be made within ten (10) days of the adoption of this ordinance and shall be made in a newspaper of general circulation in the City.

Section 3: That all ordinances and resolutions or parts thereof which are in conflict or inconsistent with any provision of the new matter adopted in Section 2 of this ordinance are hereby repealed as of the effective date of this ordinance except as follows:

- (a) The enactment of such sections and subsections shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution, therefore. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and recodification.
- (b) The repeal provided above shall not affect any legislation enacted subsequent to November 4, 2025.

Section 4: That all meetings and hearings concerning the adoption of this ordinance have been in compliance with Section 220.01 of the Codified Ordinances, R.C. § 121.22 and the City Charter.

Section 5: That this ordinance is hereby deemed to be an emergency measure necessary for the maintenance of the public health, safety, morals and general welfare of all citizens of Shelby and for the additional reason that it is immediately necessary to have an up-to-date Code of Ordinances, one which is consistent with State law, as required by the Ohio Constitution, with which to administer the affairs of the City and enforce law and order, wherefore this ordinance, and the Codified Ordinances hereby approved, adopted and enacted, shall be in full force and effect immediately from and after its passage and approval by the Mayor and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council


APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared By:



Gordon M. Bysier
Director of Law

ORDINANCE NO. 5 -2026
(Sponsor: Councilmember McLaughlin)

AMENDING CHAPTER 1040 (WATER), SECTION 1040.04 (RULES, REGULATIONS AND FIXED CHARGES FOR MUNICIPAL WATER SYSTEM), SUBSECTION (G) WATER RATES; RATE PERIOD; CHARGES, RULES 32, 35, 36, 37, AND SUBSECTION (I) TURN OFF VIOLATION RULE 46 OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY, OHIO.

WHEREAS, the water fund is an enterprise fund, and the fund needs to remain solvent for the proper operation and maintenance of the Division of Water; and

WHEREAS, the collection of revenue needs to increase to maintain a positive fund balance to maintain solvency for the Division of Water; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 32 states the application fee to establish water service with the Division of Water; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 35, Rule 36, and Rule 37 establish the respected rate structure and Customer Charge for water customers; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (i) Turnoff for violation, Rule 46 establishes the charge for a water turn off for any violation or regulation against the Division of Water; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), that Rule 32, Rule 35, Rule 36, Rule 37 and Rule 46 be amended to establish rates and fixed charges for the Division of Water.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: That Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 32, Rule 35, Rule 36, Rule 37, and subsection (i) Turnoff For Violation, Rule 46 be amended to establish the rates and fixed charges for the respected Rules and shall be amended as follows:

Rule 32

(1) A written application shall be required from each customer before connecting service for the customer, or transferring an account to his or her name, which application, when duly accepted by the Division of Water, shall constitute the agreement between the customer and the city. A fee of \$10.00 shall be charged for all applications.

(2) A. All meters one inch or smaller shall be read monthly, and customers shall be billed monthly. Billings rendered without a meter reading shall be based on estimated monthly consumption. Estimated billings shall be reconciled during months when the billings rendered are based on actual meter readings.

B. All meters larger than one inch shall be read monthly, and customers shall be billed each month.

C. Service to private fire protection facilities shall be billed monthly. All accounts are due and payable from the first to the fifteenth day of the month.

Rule 35

Rates for Customers with One Inch or Smaller Water Meter

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$13.5973			\$13.5973
100 to 200 cu ft	For first 200	\$13.5973	\$1.3250		\$14.9223
Next 1,800	per 100 cu. ft.	\$3.9027	\$1.3250	\$2.0828	\$7.3105
Next 17,000	per 100 cu. ft.	\$2.6414	\$1.3250	\$1.0415	\$5.0079
Next 461,000	per 100 cu. ft.	\$1.6668	\$1.3250	\$0.4634	\$3.4552
Over 480,000	per 100 cu. ft.	\$1.6668	\$1.2588	\$0.4634	\$3.3890

(1) "Residential" customers who are billed under Rule 35 shall pay a charge of \$3.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer service charge of \$6.00 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

(2) "Commercial" customers who are billed under Rule 35 shall pay a charge of \$4.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. "Commercial" shall be defined as any structure with a one inch or smaller water meter and that has a business that either is located in that structure or is served with water from the meter located in that structure. In addition, a customer service charge of \$8.50 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

Rule 36

Rates for Elderly or Totally Disabled

Available to residential customers who are served through individual meters of one inch or smaller that meet age, income and other prerequisites as determined by the Director of Public Service or his or her appointed designee.

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$10.9109			\$10.9109
For First 300	For first 300	\$10.9109	\$0.6625		\$11.5734
Next 1,800	per 100 cu. ft.	\$3.8284	\$1.3250	\$1.9454	\$7.0988
Next 17,000	per 100 cu. ft.	\$2.5854	\$1.3250	\$0.9728	\$4.8832
Over 19,100	per 100 cu. ft.	\$1.6350	\$1.3250	\$0.5038	\$3.4638

Customers billed under Rule 36 shall pay a charge of \$1.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer charge of \$3.50 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

Rule 37

Rates for Customers with Water Meter Larger than One Inch

(1) "Commercial and Industrial" customers billed under Rule 37 shall pay a charge of \$6.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer service charge of \$18.00 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$26.4786			\$26.4786
100 to 500 cu ft	For first 500	\$26.4786	\$1.3250		\$27.8036
Next 1,800	per 100 cu. ft.	\$4.2123	\$1.3250	\$1.9454	\$7.4827
Next 17,000	per 100 cu. ft.	\$2.5347	\$1.3250	\$0.9728	\$4.8325
Next 461,000	per 100 cu. ft.	\$1.5203	\$1.3250	\$0.4337	\$3.2790
Over 480,000	per 100 cu. ft.	\$1.5203	\$1.2588	\$0.4337	\$3.2128

Rule 46

In case it becomes necessary to turn off the water because of any violation of any rule or regulation of the Division of Water, a charge of \$50.00 shall be made for turning the water off during normal business hours. Water shut off after regular business hours, the charge shall be \$125.00.

Section 2: That all other provisions in Chapter 1040 (Water) and Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water Service) of the Codified Ordinances of the City of Shelby shall remain in full force and effect.

Section 3: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Lyster
Director of Law

RESOLUTION NO. 10 -2026
(Sponsor: Councilmember Roberts)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY TO PURCHASE A 2026 SPARTAN CAB AND CHASSIS TRUCK FROM JOHNSONS EMERGENCY VEHICLE SOLUTIONS THROUGH SOURCEWELL COOPERATIVE PURCHASING PROGRAM FOR THE FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Shelby Fire Department is desirous of purchasing a cab and chassis truck with specified requirements for the operation of the department; and

WHEREAS, the requirements of advertising and bidding are dispensed due to the desired cab and chassis truck having been publicly solicited and awarded under the Sourcewell Cooperative Purchasing Program; and

WHEREAS, Johnsons Emergency Vehicle Solutions was awarded the bid proposal from Sourcewell Cooperative Purchasing Program for the cab and chassis bid solicitation; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that the Mayor as Director of Public Safety be authorized to purchase a 2026 Spartan Cab and Chassis Truck from Johnsons Emergency Vehicle Solutions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Safety is hereby authorized to purchase a 2026 Spartan Cab and Chassis Truck from Johnsons Emergency Vehicle Solutions.

Section 2: That the desired cab and chassis truck have been processed and awarded through a publicly solicited cooperative purchasing program through the Sourcewell Cooperative Purchasing Program.

Section 3: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Resolution is hereby deemed to be an emergency due to the current availability of the desired Spartan cab and chassis truck and the forthcoming contract and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Byster
Director of Law