

6:59 pm-The Lord's Prayer & Moment of Silence

**Shelby City Council Agenda
Monday, April 20, 2026
COUNCIL CHAMBERS
29 MACK AVENUE
Shelby, Ohio
7:00 p.m.**

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with the Reading of the Journal from April 6, 2026

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____

Public Comment

Reports from Standing and Special Committees

Finance & Personnel Committee—Councilmember Martin

**MOTION THAT THE COMBINED FINANCIAL STATEMENT AND THE
CASH/INVESTMENT RECONCILIATION STATEMENT DATED MARCH 31, 2026, BE
RECEIVED, PLACED ON FILE, AND POSTED TO THE CITY WEBSITE.**

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____

Utilities & Streets Committee—Councilmember McLaughlin

Reports of City Officials

Steven L. Schag—Mayor

**MOTION TO REQUEST A LIQUOR PERMIT HEARING FOR TOMMY TOMATOES
MASTERPIECE PIZZA 126 BROADWAY STREET**

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Unfinished Business

Legislation

ORDINANCE NO 5-2026

AMENDING CHAPTER 1040 (WATER), SECTION 1040.04 (RULES, REGULATIONS AND FIXED CHARGES FOR MUNICIPAL WATER SYSTEM), SUBSECTION (G) WATER RATES; RATE PERIOD; CHARGES, RULES 32, 35, 36, 37, AND SUBSECTION (1) TURN OFF VIOLATION RULE 46 OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY, OHIO

2ND READING

Moved 2ND

Mr. Reese Mr. Martin Mr. McLaughlin Mr. Roub Mr. Roberts

RESOLUTION NO 11-2026

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO PARTICIPATE IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026 AND DECLARING AN EMERGENCY

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____

RESOLUTION NO 12-2026

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR ADMINISTRATION SERVICES FOR THE PY 2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING ORDC TO SUBMIT APPLICATION TO THE PY 2026 CHIP ON BEHALF OF THE CITY OF SHELBY

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____

Miscellaneous Business

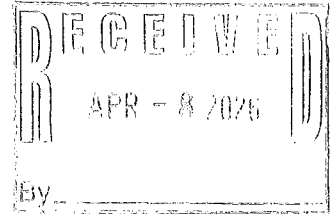
Adjournment at _____ p.m.

Moved _____ 2ND _____

Mr. Reese _____ Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____



SHELBY CITY COUNCIL
ATTN CLERK
43 W MAIN ST
SHELBY OH 44875



NOTICE TO LEGISLATIVE AUTHORITY

Form with fields: 10014982-1 PERMIT NUMBER, NEW TYPE, Tommy Tomatoes Masterpiece Pizza, 126 Broadway Street, Shelby OH 44875, Muni/Village/Twp: Shelby, 70088 TAX DISTRICT, FEB, RECEIPT NO

FROM 4/1/2026

Form with fields: PERMIT NUMBER, TYPE, ISSUE DATE, FILING DATE, PERMIT CLASSES, TAX DISTRICT, RECEIPT NO

MAILED 4/1/2026

RESPONSES MUST BE POSTMARKED NO LATER THAN 05/02/2026

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: FEB NEW 10014982-1 (TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [] IN OUR COUNTY SEAT [] IN COLUMBUS

WE DO NOT REQUEST A HEARING []

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title) - [] Clerk of City Council [] Township Fiscal Officer (Date)

(Printed Name) (Email Address) (Telephone No.)

1st Reading
4/6/2026

ORDINANCE NO. 5 -2026
(Sponsor: Councilmember McLaughlin)

AMENDING CHAPTER 1040 (WATER), SECTION 1040.04 (RULES, REGULATIONS AND FIXED CHARGES FOR MUNICIPAL WATER SYSTEM), SUBSECTION (G) WATER RATES; RATE PERIOD; CHARGES, RULES 32, 35, 36, 37, AND SUBSECTION (I) TURN OFF VIOLATION RULE 46 OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY, OHIO.

WHEREAS, the water fund is an enterprise fund, and the fund needs to remain solvent for the proper operation and maintenance of the Division of Water; and

WHEREAS, the collection of revenue needs to increase to maintain a positive fund balance to maintain solvency for the Division of Water; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 32 states the application fee to establish water service with the Division of Water; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 35, Rule 36, and Rule 37 establish the respected rate structure and Customer Charge for water customers; and

WHEREAS, the current language in Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (i) Turnoff for violation, Rule 46 establishes the charge for a water turn off for any violation or regulation against the Division of Water; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), that Rule 32, Rule 35, Rule 36, Rule 37 and Rule 46 be amended to establish rates and fixed charges for the Division of Water.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: That Chapter 1040 (Water), Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water System), subsection (g) Water rates; rate period; charges, Rule 32, Rule 35, Rule 36, Rule 37, and subsection (i) Turnoff For Violation, Rule 46 be amended to establish the rates and fixed charges for the respected Rules and shall be amended as follows:

Rule 32

(1) A written application shall be required from each customer before connecting service for the customer, or transferring an account to his or her name, which application, when duly accepted by the Division of Water, shall constitute the agreement between the customer and the city. A fee of \$10.00 shall be charged for all applications.

(2) A. All meters one inch or smaller shall be read monthly, and customers shall be billed monthly. Billings rendered without a meter reading shall be based on estimated monthly consumption. Estimated billings shall be reconciled during months when the billings rendered are based on actual meter readings.

B. All meters larger than one inch shall be read monthly, and customers shall be billed each month.

C. Service to private fire protection facilities shall be billed monthly. All accounts are due and payable from the first to the fifteenth day of the month.

Rule 35

Rates for Customers with One Inch or Smaller Water Meter

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$13.5973			\$13.5973
100 to 200 cu ft	For first 200	\$13.5973	\$1.3250		\$14.9223
Next 1,800	per 100 cu. ft.	\$3.9027	\$1.3250	\$2.0828	\$7.3105
Next 17,000	per 100 cu. ft.	\$2.6414	\$1.3250	\$1.0415	\$5.0079
Next 461,000	per 100 cu. ft.	\$1.6668	\$1.3250	\$0.4634	\$3.4552
Over 480,000	per 100 cu. ft.	\$1.6668	\$1.2588	\$0.4634	\$3.3890

(1) "Residential" customers who are billed under Rule 35 shall pay a charge of \$3.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer service charge of \$6.00 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

(2) "Commercial" customers who are billed under Rule 35 shall pay a charge of \$4.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. "Commercial" shall be defined as any structure with a one inch or smaller water meter and that has a business that either is located in that structure or is served with water from the meter located in that structure. In addition, a customer service charge of \$8.50 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

Rule 36

Rates for Elderly or Totally Disabled

Available to residential customers who are served through individual meters of one inch or smaller that meet age, income and other prerequisites as determined by the Director of Public Service or his or her appointed designee.

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$10.9109			\$10.9109
For First 300	For first 300	\$10.9109	\$0.6625		\$11.5734
Next 1,800	per 100 cu. ft.	\$3.8284	\$1.3250	\$1.9454	\$7.0988
Next 17,000	per 100 cu. ft.	\$2.5854	\$1.3250	\$0.9728	\$4.8832
Over 19,100	per 100 cu. ft.	\$1.6350	\$1.3250	\$0.5038	\$3.4638

Customers billed under Rule 36 shall pay a charge of \$1.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer charge of \$3.50 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

Rule 37

Rates for Customers with Water Meter Larger than One Inch

(1) "Commercial and Industrial" customers billed under Rule 37 shall pay a charge of \$6.75 per meter per month. This charge shall be shown on the billing statement and shall be designated as Water Asset Management Fund. In addition, a customer service charge of \$18.00 shall be paid per meter per month. This charge shall be shown on the billing statement and shall be designated as Customer Charge.

<i>Amount Consumed in Cubic Feet</i>	<i>Billing Unit</i>	<i>Base</i>	<i>PCA</i>	<i>PER</i>	<i>07/01/2026</i>
0 Consumption	Min. Charge	\$26.4786			\$26.4786
100 to 500 cu ft	For first 500	\$26.4786	\$1.3250		\$27.8036
Next 1,800	per 100 cu. ft.	\$4.2123	\$1.3250	\$1.9454	\$7.4827
Next 17,000	per 100 cu. ft.	\$2.5347	\$1.3250	\$0.9728	\$4.8325
Next 461,000	per 100 cu. ft.	\$1.5203	\$1.3250	\$0.4337	\$3.2790
Over 480,000	per 100 cu. ft.	\$1.5203	\$1.2588	\$0.4337	\$3.2128

Rule 46

In case it becomes necessary to turn off the water because of any violation of any rule or regulation of the Division of Water, a charge of \$50.00 shall be made for turning the water off during normal business hours. Water shut off after regular business hours, the charge shall be \$125.00.

Section 2: That all other provisions in Chapter 1040 (Water) and Section 1040.04 (Rules, Regulations and Fixed Charges for Municipal Water Service) of the Codified Ordinances of the City of Shelby shall remain in full force and effect.

Section 3: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law

RESOLUTION NO. 11 -2026
(Sponsor: Councilmember McLaughlin)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO PARTICIPATE IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026 AND DECLARING AN EMERGENCY.

WHEREAS, the City of Shelby is desirous to participate with the Ohio Department of Transportation to purchase salt; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of Shelby, Ohio, that the Mayor as Director of Public Service be authorized to cooperate with the Ohio Department of Transportation for the purchase of rock salt.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: The City of Shelby (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon an award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, 2026 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held

responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

Section 2: That this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract and authorizes the Mayor as Director of Public Service to sign the agreement.

Section 3: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Resolution is hereby deemed to be an emergency, and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

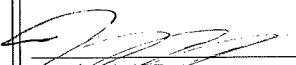
APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law

RESOLUTION NO. 12 -2026
(Sponsor: Councilmember Reese)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH OHIO REGIONAL DEVELOPMENT CORPORATION FOR ADMINISTRATION SERVICES FOR THE PY 2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING ORDC TO SUBMIT APPLICATION TO THE PY 2026 CHIP ON BEHALF OF THE CITY OF SHELBY.

WHEREAS, the City of Shelby intends to apply for PY 2026 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Department of Development, Office of Community Enhancements (OCE) for the purpose of addressing local housing needs; and

WHEREAS, Ohio Regional Development Corporation, the consultant, is a consulting firm with experience in applying for and administering CHIP Grant Programs throughout the State of Ohio, and was selected via the RFQ/P process to act as the Consultant for the City of Shelby in applying for and administering the PY 2026 CHIP Program for the City of Shelby; and

WHEREAS, it is necessary for the City and the Consultant to enter into an agreement which sets forth the responsibilities of each party for the PY 2026 CHIP Program; and

WHEREAS, OCD Policy 24-02, 2 CFR 200.320, authorizes the City to hire an administrative consultant and those services are detailed in the Contract for Administrative Services; and

WHEREAS, the City and Consultant understand this agreement is contingent on PY 2026 CHIP funding from the State of Ohio, Department of Development, Office of Community Development (OCD); and

WHEREAS, this agreement will remain in effect until the CHIP funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Council of the City of Shelby authorizes the Mayor as Director of Public Service to enter into a contract with Ohio Regional Development Corporation to serve as the administrative consultant for the City of Shelby for the PY 2026 CHIP Program.

Section 2: That the City of Shelby authorizes ORDC to submit the PY 2026 CHIP application on behalf of the City of Shelby and the partnership with Richland County.

Section 3: That this Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by June 20, 2026.

Section 4: That this resolution also authorizes the Mayor as Director of Public Service to sign any and all documentation related to the execution of said partnership agreement and CHIP Application.

Section 5: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 6: That the Resolution, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

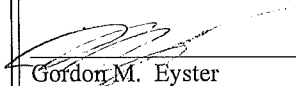
APPROVED:

ATTEST:

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law