

6:59 pm-The Lord's Prayer & Moment of Silence

**Shelby City Council Agenda
Monday, March 16, 2026
COUNCIL CHAMBERS
29 MACK AVENUE
Shelby, Ohio
7:00 p.m.**

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with the Reading of the Journal from March 2, 2026

Moved _____ 2ND _____
Mr. Roub _____ Mr. Roberts _____ Mr. Martin _____ Mr. McLaughlin _____

**MOTION TO MOVE INTO EXECUTIVE SESSION FOR THE FOLLOWING PURPOSE:
TO CONSIDER THE APPOINTMENT OF A PUBLIC OFFICIAL**

Moved _____ 2ND _____
Mr. Roub _____ Mr. Roberts _____ Mr. Martin _____ Mr. McLaughlin _____

**MOTION TO APPOINT _____ TO FILL THE VACANT
THIRD WARD COUNCILMEMBER POSITION**

Moved _____ 2ND _____
Mr. Roub _____ Mr. Roberts _____ Mr. Martin _____ Mr. McLaughlin _____

Swearing in of the Third Ward Councilmember

Public Comment

Reports from Standing and Special Committees

Finance & Personnel Committee—Councilmember Martin

**MOTION THAT THE COMBINED FINANCIAL STATEMENT AND THE
CASH/INVESTMENT RECONCILIATION STATEMENT DATED FEBRUARY 28, 2026, BE
RECEIVED, PLACED ON FILE, AND POSTED TO THE CITY WEBSITE.**

Moved _____ 2ND _____
Mr. Roub _____ Mr. Roberts _____ Mr. _____ Mr. Martin _____ Mr. McLaughlin _____

Safety Committee—Councilmember Roberts

Utilities & Streets Committee—Councilmember McLaughlin

Reports of City Officials
Steven L. Schag—Mayor

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Unfinished Business

Legislation

**ORDINANCE NO 2-2026 CREATING APPROPRIATIONS FOR THE YEAR 2026 AND
DECLARING AN EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

PASSAGE OF ORDINANCE

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

**ORDINANCE NO 3-2026 AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC
SERVICE TO ENTER INTO AN AGRICULTURE LEASE
WITH THE BOARD OF EDUCATION OF THE SHELBY
CITY SCHOOL DISTRICT AND DECLARING AN
EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

PASSAGE OF ORDINANCE

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

**ORDINANCE NO 4-2026 APPROVING THE EDITING AND INCLUSION OF
CERTAIN ORDINANCES AS PARTS OF THE VARIOUS
COMPONENT CODES OF THE CODIFIED ORDINANCES;
APPROVING, ADOPTING AND ENACTING NEW MATTER
IN THE UPDATED AND REVISED CODIFIED
ORDINANCES; REPEALING ORDINANCES IN CONFLICT
THEREWITH; AND DECLARING AN EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

PASSAGE OF ORDINANCE

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

**RESOLUTION NO 9-2026 THANKING JERRY MARSHALL FOR HIS MANY YEARS
OF SERVICE AS PARK SUPERINTENDENT FOR THE CITY OF SHELBY, OHIO**

Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

Miscellaneous Business

Adjournment at p.m.
Moved 2ND
Mr. Roub Mr. Roberts Mr. Mr. Martin Mr. McLaughlin

ORDINANCE NO. 2 - 2026
(Sponsors: Councilmembers McLaughlin & Martin)

CREATING APPROPRIATIONS FOR THE YEAR 2026 AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code §5705.38 requires that “the taxing authority of each subdivision or other taxing unit shall pass an appropriation measure.... no later than the first day of April of the current year”; and

WHEREAS, the Director of Finance and Public Record, in cooperation with the Finance Committee of City Council, and the Administration and Department Heads have prepared the “Annual Appropriation Ordinance” as attached hereto and made a part hereof; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that said Annual Appropriation Ordinance be adopted as prepared so as to provide for the efficient operation of the City government and so as to comply with the provisions of the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That an appropriation is hereby made and authorized for the year 2026, the same to be in full force and effect from and after approval, as and for the general appropriations for the City of Shelby for the year 2026.

Section 2: That City Council does hereby appropriate as an appropriation for the year 2026 the following sums, to wit:

2026	Fund	Personal	Other	Total
GENERAL FUND	101			
Building and Zoning		\$29,350	\$11,300	\$40,650
City Administration & Buildings		\$22,400	\$33,200	\$55,600
Civil Service		\$75	\$0	\$75
Council		\$53,900	\$14,800	\$68,700
Court		\$383,900	\$190,950	\$574,850
Finance		\$258,000	\$96,700	\$354,700
Law		\$130,100	\$33,250	\$163,350
Economic Development		\$0	\$140,100	\$140,100
Engineering		\$125,900	\$33,600	\$159,500
Fire		\$1,624,600	\$119,400	\$1,744,000
Mayor		\$190,000	\$8,250	\$198,250
Misc.		\$0	\$111,500	\$111,500
Police		\$3,487,100	\$504,000	\$3,991,100
Transportation		\$0	\$44,450	\$44,450
Transfers		\$0	\$700,000	\$700,000
TOTAL		\$6,305,325	\$2,041,500	\$8,346,825
SPECIAL FUNDS	Fund			
Street	200	\$423,000	\$285,975	\$708,975
State Highway	205	\$46,000	\$0	\$46,000
Street Sales Tax	210	\$0	\$85,000	\$85,000
Fire Income Tax Fund	215	\$824,000	\$20,000	\$844,000
Income Tax	220	\$180,700	\$5,920,300	\$6,101,000
Health	225	\$358,900	\$144,800	\$503,700
Park	230	\$62,300	\$284,200	\$346,500
Rehab Escrow CDBG	232	\$0	\$25,000	\$25,000
Court Probation	233	\$20,700	\$9,200	\$29,900
BMV Reimbursement	234	\$0	\$1,500	\$1,500

Law Enforcement Trust	235	\$0	\$23,250	\$23,250
Court IDAT	236	\$0	\$12,000	\$12,000
Court Enforce. & Education	237	\$0	\$1,000	\$1,000
Dare	238	\$0	\$30,000	\$30,000
Unclaimed Monies	240	\$0	\$2,500	\$2,500
Court IDAM	242	\$0	\$5,500	\$5,500
CDBG General	250	\$0	\$238,668	\$238,668
Home Program	251	\$0	\$426,000	\$426,000
Local Coronavirus Relief	283	\$0	\$0	\$0
Local Fiscal Recovery	284	\$0	\$0	\$0
City Admin. & Bldg.	650	\$0	\$0	\$0
Police Pension	700	\$310,000	\$1,100	\$311,100
Fire Pension	701	\$400,000	\$1,100	\$401,100
Shade Tree Trust	705	\$0	\$14,000	\$14,000
FEMA	815	\$0	\$0	\$0
TOTAL		\$2,625,600	\$7,531,093	\$10,156,693

Debt Service Funds

Special Bond	275	\$0	\$1,000	\$1,000
General Bond SSE	281	\$0	\$0	\$0
USDA	282	\$0	\$0	\$0
Light Debt Reserve	602	\$0	\$0	\$0
TOTAL		\$0	\$1,000	\$1,000

Capital Project Funds

Court Computer	239	\$0	\$15,000	\$15,000
Police Computer	241	\$0	\$16,500	\$16,500
Capital Improvement	300	\$0	\$296,800	\$296,800
Shelby Reservoir	301	\$0	\$0	\$0
Sewer Construction	302	\$0	\$0	\$0
San./Storm/Sewer - Equipment	303	\$0	\$0	\$0
Court Capital Improvement	304	\$0	\$15,000	\$15,000
Fox Run Six	322	\$0	\$0	\$0
Fox Run Seven	324	\$0	\$0	\$0
Water Facilities 69%	350	\$0	\$0	\$0
Bridges & Sidewalks 29%	351	\$0	\$0	\$0
Sidewalks 2%	352	\$0	\$361,250	\$361,250
Streets, Alleys, Catch Basin Fund	353	\$0	\$768,800	\$768,800
Police/Court	354	\$0	\$550,000	\$550,000
Police Equipment	702	\$0	\$85,000	\$85,000
Fire Equipment	703	\$0	\$341,000	\$341,000
TOTAL		\$0	\$2,449,350	\$2,449,350

Permanent Fund

Mini Park Trust	710	\$0	\$5,000	\$5,000
TOTAL		\$0	\$5,000	\$5,000

Special Assessment Fund

Fire Damage Fund	253	\$0	\$115,000	\$115,000
TOTAL		\$0	\$115,000	\$115,000

Enterprise Funds

Sewer	400	\$1,076,800	\$717,120	\$1,793,920
San. Sewer Capital Improvements	401	\$0	\$647,300	\$647,300
Waste Water Capital Improvements	402	\$79,100	\$744,000	\$823,100
Water	500	\$1,427,100	\$948,120	\$2,375,220
Water Facilities	501	\$0	\$287,750	\$287,750

Water Capital Improvements	502	\$0	\$530,500	\$530,500
Electric	600	\$1,263,100	\$13,314,020	\$14,577,120
TOTAL		\$3,846,100	\$17,188,810	\$21,034,910

Internal Service Fund

Hospitalization	715	\$0	\$3,700,000	\$3,700,000
TOTAL		\$0	\$3,700,000	\$3,700,000

Agency Fund

Playscape Trust	231	\$0	\$0	\$0
Light Customer Deposit	601	\$0	\$110,000	\$110,000
Sharing Fund	706	\$0	\$30,000	\$30,000
Bicentennial Trust	800	\$0	\$0	\$0
Total Agency Funds		\$0	\$140,000	\$140,000

	Personal	Other	Total
TOTAL	\$12,777,025	\$33,171,753	\$45,948,778

Section 3: That the Director of Finance and Public Record is hereby authorized to draw warrants on the City Treasury for the amounts appropriated in this Ordinance whenever claims are presented, properly approved by the head of the department, for which the indebtedness was incurred.

Section 4: That transfers may be made from line item to line item within the Financial Department without specific Council authorization provided, however, that no line item may be increased during 2026 by a sum greater than 10% of the original appropriation or \$5,000.00 whichever is greater. Said transfer shall be certified by the Director of Finance and Public Record, signed by the Mayor, and by the elected official or board or commission responsible for each financial department.

Section 5: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 6: That this Ordinance is hereby deemed to be an emergency so as to provide for the usual daily operations of municipal government and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

 Steven McLaughlin
 Vice President of Council


APPROVED:

ATTEST: _____

Brian Crum
 Clerk of Council

 Steven L. Schag
 Mayor

Prepared by:



 Gordon M. Eyater
 Director of Law

ORDINANCE NO. 3 -2026
(Sponsor: Councilmember McLaughlin)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO ENTER INTO AN AGRICULTURE LEASE WITH THE BOARD OF EDUCATION OF THE SHELBY CITY SCHOOL DISTRICT AND DECLARING AN EMERGENCY.

WHEREAS, the City of Shelby owns certain agricultural real estate which is available for purposes of agricultural husbandry; and

WHEREAS, Ohio Revised Code Section 721.24 provides "A municipal corporation may, by ordinance, sell or lease any real property, suitable for school farms, upon which it has acquired, established, erected, or maintained or may acquire, establish, erect, or maintain correctional institutions, houses of refuge, or like institutions, together with any personal property suitable for school farms, to any board of education upon such lawful terms as are agreed to between the municipal corporation and the board of education."; and

WHEREAS, The Board of Education of the Shelby City School District is a board of education and pursuant to Ohio Revised Code Section 721.25, Boards of Education may acquire, lease, and maintain real property as provided by Section 721.24 of the Revised Code, either within or without the school district of such board and no advertisement of the ordinance or other legislative proceeding for the sale or lease of such property is required; and

WHEREAS, the City of Shelby is desirous of leasing and letting to The Board of Education of the Shelby City School District certain real estate for agricultural purposes and The Board of Education of the Shelby City School District is desirous of leasing and letting the same from the City of Shelby for agricultural purposes pursuant to the aforementioned revised codes sections; and

WHEREAS, this Ordinance constitutes an emergency measure necessary for the immediate preservation and interest of the public, health, safety, morals, and general welfare of the citizens of the City of Shelby.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Service be authorized to enter into an Agriculture Lease with The Board of Education of the Shelby City School District pursuant to Ohio Revised Code Section 721.24.

Section 2: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 3: That this Ordinance is hereby deemed to be an emergency so as to allow the Shelby City School District proper time for the husbandry of the land, and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____
Brian Crum
Clerk of Council

Steven J. Schag
Mayor

Prepared by:

Gordon M. Eyster
Director of Law

ORDINANCE NO. 4-2026
(Sponsor: Councilmember McLaughlin)

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; APPROVING, ADOPTING AND ENACTING NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

WHEREAS, American Legal Publishing has completed its annual updating and revision of the Codified Ordinances of the City; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council since the date of the previous updating and revision of the Codified Ordinances (January 21, 2025) and have been included in the Codified Ordinances of the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1. That the editing, arrangement and numbering or renumbering of the following ordinances and parts of ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
1-2025	2-3-2025	258.01
2-2025	3-17-2025	1296.19
3-2025	3-17-2025	1296.20
4-2025	3-3-2025	TSO III
6-2025	3-17-2025	1490.08
10-2025	5-5-2025	TSO III
11-2025	6-16-2025	TSO V
12-2025	6-16-2025	1042.13
13-2025	6-16-2025	1044.09
15-2025	11-4-2025 by voters	Charter
16-2025	9-2-2025	TSO VI
17-2025	7-7-2025	1040.04
19-2025	7-21-2025	452.13-452.15, 452.18, 452.19, Repeals 452.11, 452.12, 452.16
21-2025	8-4-2025	TSO III
22-2025	8-4-2025	204.08
23-2025	8-18-2025	TSO III
24-2025	11-3-2025	1050.04
25-2025	11-3-2025	1040.04
26-2025	11-3-2025	1044.08
27-2025	10-6-2025	1050.02
28-2025	10-6-2025	1044.02
34-2025	12-1-2025	218.01-218.03

Section 2: That pursuant to Section 17 of the City Charter and R.C. § 731.23, the Clerk of Council shall cause to be published a copy of this ordinance, together with a summary of the new matter contained in the Codified Ordinances hereby approved, adopted and enacted. Such publication shall be made within ten (10) days of the adoption of this ordinance and shall be made in a newspaper of general circulation in the City.

Section 3: That all ordinances and resolutions or parts thereof which are in conflict or inconsistent with any provision of the new matter adopted in Section 2 of this ordinance are hereby repealed as of the effective date of this ordinance except as follows:

- (a) The enactment of such sections and subsections shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution, therefore. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and recodification.
- (b) The repeal provided above shall not affect any legislation enacted subsequent to November 4, 2025.

Section 4: That all meetings and hearings concerning the adoption of this ordinance have been in compliance with Section 220.01 of the Codified Ordinances, R.C. § 121.22 and the City Charter.

Section 5: That this ordinance is hereby deemed to be an emergency measure necessary for the maintenance of the public health, safety, morals and general welfare of all citizens of Shelby and for the additional reason that it is immediately necessary to have an up-to-date Code of Ordinances, one which is consistent with State law, as required by the Ohio Constitution, with which to administer the affairs of the City and enforce law and order, wherefore this ordinance, and the Codified Ordinances hereby approved, adopted and enacted, shall be in full force and effect immediately from and after its passage and approval by the Mayor and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

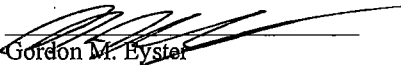
APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared By:


Gordon M. Byster
Director of Law

RESOLUTION NO. 9-2026
(Sponsors: Councilmembers Roub, Roberts, Martin & McLaughlin)

THANKING JERRY MARSHALL FOR HIS MANY YEARS OF SERVICE AS PARK SUPERINTENDENT FOR THE CITY OF SHELBY, OHIO.

WHEREAS, Mr. Jerry Marshall began his long and distinguished career with the Shelby Park System in 2004; and

WHEREAS, Jerry has done a super job as Shelby's Park Superintendent for the past 22 years; and

WHEREAS, working with the Park Commissioners and Staff, Jerry has overseen many significant Park System Improvements; and

WHEREAS, Jerry's dedication to and love for the City of Shelby was very evident in the way he enthusiastically carried out his duties; and

WHEREAS, anyone who worked with Jerry had the highest praise for his hard work and servant leadership; and

WHEREAS, Jerry Marshall has left the Shelby Park System in an even better state than which he found them.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Council express its sincere appreciation to Jerry Marshall for his many years of dedicated public service as a Park Superintendent.

Section 2: That the Council extend to Mr. Marshall its best wishes for a pleasant and prosperous retirement.

Section 3: That the Clerk of Council present Mr. Marshall with an authenticated copy of this Resolution.

Section 4: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby.

Section 5: That this Resolution shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

Gordon M. Eyster
Director of Law