

Registration No. _____

2026

Application for Contractor Registration- City of Shelby, Ohio

43 WEST MAIN STREET, SHELBY, OHIO 44875

419-347-5131 FAX 419-347-1193

Business Name _____

Individuals Name _____

Address _____

City & State _____ Zip Code _____

Phone _____ Fax _____

E-mail _____ Website _____

Previous registration held in the City of Shelby: Yes _____ No _____ Date if Applicable _____

Signature _____ Date _____

Registration expires at the end of each year and is not prorated.

Per Shelby Ordinance 1468.01 (a), a contractor means any person, firm or corporation which builds, constructs, repairs, replaces, remodels, alters or otherwise improves any land or building, or any portion thereof, as a business for profit in the City. Contractor includes, without limitation, the following crafts, trades and business: **(Please check all that apply)**

<input type="checkbox"/> General Contractor	<input type="checkbox"/> Roofing Contractor	<input type="checkbox"/> Electrical Contractor (Commercial)
<input type="checkbox"/> Demolition Contractor	<input type="checkbox"/> Sign Erector	<input type="checkbox"/> Drywall Contractor
<input type="checkbox"/> HVAC Contractor (OCIEB)	<input type="checkbox"/> Framing Contractor	<input type="checkbox"/> Pool Installer
<input type="checkbox"/> Plaster Contractor	<input type="checkbox"/> Excavating Contractor	<input type="checkbox"/> Steel Erectors
<input type="checkbox"/> Waterproofing Contractor	<input type="checkbox"/> Fencing Contractor	<input type="checkbox"/> Insulation Contractor
<input type="checkbox"/> Electrical Residential	<input type="checkbox"/> Electrical Commercial (OCIEB)	
<input type="checkbox"/> Sewer Tapper	<input type="checkbox"/> Paving Contractor	<input type="checkbox"/> Concrete Contractor
<input type="checkbox"/> Finish Contractor	<input type="checkbox"/> Painting Contractor	<input type="checkbox"/> Siding Contractor
<input type="checkbox"/> Flooring	<input type="checkbox"/> Refrigeration Contractor	<input type="checkbox"/> Tree/Stump Removal
<input type="checkbox"/> Plumber(OCIEB)	<input type="checkbox"/> Cabinet Maker	<input type="checkbox"/> Replacement Window Contractor
<input type="checkbox"/> Foundation Contractor	<input type="checkbox"/> Closet Shelving, Mirror & Fireplace Contractor	
<input type="checkbox"/> Fire Protection Contractor (Fire Marshal)	<input type="checkbox"/> Hydronics Contractor (OCIEB)	
<input type="checkbox"/> Landscape Including Arborist and Tree Trimmer		

Per Shelby Ordinance 1468.02(b), Please include the following:

- 1) Certificate of Liability Insurance
- 2) Proof of compliance with State of Ohio's Workers Compensation Laws. (If applicable)
- 3) Must be current with the City of Shelby's Income Tax Division (if applicable)
- 4) Current copy of his/her license issued pursuant to Ohio R.C. Chapter 4740 by the OCIEB (Ohio Construction Industry Examining Board) to the contractor or an employee of said contractor, if such license is required for the contractor's trade or certificate issued pursuant to Ohio R.C. 3737.65 by the Ohio Fire Marshal
- 5) **Renewal Registration fee** is twenty-five (\$25.00) as long as registration is maintained every year. If any lapse in years, then your next registration will be considered a new registration
- 6) New registrations are fifty (\$50.00)

For Official Use Only:

Date Received	_____
Insurance Certificate	_____
Workers Comp Certificate (If applicable)	_____
OCIEB License (if applicable)	_____
Income Tax Registration	_____
Fee Paid	_____
Registration Number	_____

Notes: