

6:59pm-The Lord's Prayer & Moment of Silence

Shelby City Council Agenda
Monday, November 17, 2025
COUNCIL CHAMBERS
29 MACK AVENUE
Shelby, Ohio
7:00 p.m.

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with the Reading of the Journal from November 3, 2025

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

Public Comment

Reports from Standing and Special Committees

Finance & Personnel Committee—Councilmember Martin

**MOTION THAT THE COMBINED FINANCIAL STATEMENT AND THE
CASH/INVESTMENT RECONCILIATION STATEMENT DATED OCTOBER 31, 2025, BE
RECEIVED, PLACED ON FILE, AND POSTED TO THE CITY WEBSITE.**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

Utilities & Streets Committee—Councilmember McLaughlin

Safety Committee—Councilmember Roberts

Reports of City Officials

Steven L. Schag—Mayor

**MOTION TO CONFIRM THE APPOINTMENT OF MARY BANDMAN TO THE HEALTH
DEPARTMENT ADVISORY BOARD**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

**MOTION TO CONFIRM THE APPOINTMENT OF LINDA CLINE TO THE HEALTH
DEPARTMENT ADVISORY BOARD**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

**MOTION TO CONFIRM THE APPOINTMENT OF JEANEEN PERRY TO THE HEALTH
DEPARTMENT ADVISORY BOARD**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

**MOTION TO CONFIRM THE APPOINTMENT OF DEBRA DORSEY TO THE SHELBY
HISTORIC PRESERVATION COMMISSION**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

**MOTION TO CONFIRM THE APPOINTMENT OF RALPH ROSINSKY TO THE BOARD OF
PARK COMMISSIONERS**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Unfinished Business
Smokestack

Legislation

ORDINANCE NO 34-2025

**ENACTING CHAPTER 218 (CYBERSECURITY) AND
RANSOMWARE ATTACKS POLICY) OF THE CODIFIED
ORDINANCES OF THE CITY OF SHELBY AND
DECLARING AN EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

PASSAGE OF ORDINANCE

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

RESOLUTION NO 37-2025

**AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC
SAFETY TO ENTER INTO AN AGREEMENT WITH THE
RICHLAND COUNTY COMMISSIONERS FOR THE
PAYMENT OF LEGAL COUNSEL FEES FOR INDIGENTS
AND DECLARING AN EMERGENCY**

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

RESOLUTION NO 38-2025

**AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC
SERVICE TO EXECUTE A CONTRACT FOR LEGAL
SERVICES FOR AFFF PFAS LITIGATION AND
DECLARING AN EMERGENCY**

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

Miscellaneous Business

Adjournment at _____ p.m.

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Cutlip _____

ORDINANCE NO. 34 -2025
(Sponsors: Councilmembers Martin and Roberts)

ENACTING CHAPTER 218 (CYBERSECURITY AND RANSOMWARE ATTACKS POLICY) OF THE CODIFIED ORDINANCES OF THE CITY OF SHELBY AND DECLARING AN EMERGENCY.

WHEREAS, local governments have increasingly become targets for cybercriminals; and

WHEREAS, pursuant to the State of Ohio Auditor Bulletin 2025-007, political subdivisions are required to set and adopt standards safeguarding against cybersecurity threats and ransomware attacks; and

WHEREAS, the Council of the City of Shelby intends to enact a Cybersecurity and Ransomware Policy that is compliant with Ohio Revised Code Section (ORC) 9.64, enacted through H.B. 96 that safeguards the City's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that Chapter 218 of the Codified Ordinances of the City of Shelby be enacted to adopt a credit card policy.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That Chapter 218 of the Codified Ordinances of the City of Shelby be enacted to read as follows:

CHAPTER 218: CYBERSECURITY AND RANSOMWARE ATTACKS POLICY

218.01 PURPOSE.

This policy document establishes the City of Shelby's compliance with Ohio House Bill 96 (effective September 30, 2025), which sets forth cybersecurity requirements for local governments. This policy supplements existing IT and Disaster Recovery Plans by defining governance, controls, and responsibilities to ensure protection of city systems, data, and public services.

218.02 CYBERSECURITY AND RANSOMWARE ATTACKS POLICY.

The Council of the City of Shelby approves the Cybersecurity and Ransomware Attack Policy as shown on Exhibit A.

218.03 PROHIBITION OF RANSOM PAYMENTS.

That in the event of a ransomware incident, the City shall not pay or otherwise comply with a ransom demand without formal approval from City Council, by ordinance or resolution, that specifically states why the payment or compliance with the ransom demand is in the best interest of the City of Shelby, Ohio.

218.04 EMPLOYEE TRAINING

All employees shall complete annual cybersecurity training appropriate to their roles. Training shall be provided by:

- (a) internal resources
- (b) external providers such as the Ohio Persistent Cyber Initiative (O-PCI) or Ohio Cyber Reserve

218.05 INCIDENT REPORTING

Cybersecurity incidents shall be reported as follows:

- (a) To the Ohio Cyber Integration Center within 7 days of discovery
- (b) to the Auditor of State within 30 days

Section 2: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance Section 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby.

Section 3: That this is hereby deemed to be an emergency and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

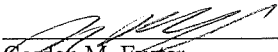
APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law

RESOLUTION NO. 37 -2025
(Sponsor: Councilmember Cutlip)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY TO ENTER INTO AN AGREEMENT WITH THE RICHLAND COUNTY COMMISSIONERS FOR THE PAYMENT OF LEGAL COUNSEL FEES FOR INDIGENTS AND DECLARING AN EMERGENCY.

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with serious offenses and loss of liberty offenses in its Municipal Court; and

WHEREAS, the City in furtherance of the execution of its legal responsibilities, desires that the legal services be delivered to the City's indigent citizens and others so situated; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that the Mayor as Director of Public Safety be authorized to enter into an agreement with the Richland County Commissioners for the payment of legal counsel fees for indigents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Safety is hereby authorized to enter an agreement with the Richland County Commissioners for the payment of legal counsel fees for indigents for the year beginning January 1, 2026.

Section 2: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 3: That this Resolution is hereby deemed to be an emergency so as to meet the ongoing contractual obligations of the City of Shelby, Ohio, and, therefore shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

Gordon M. Eyster
Director of Law

RESOLUTION NO. 38 -2025
(Sponsor: Councilmember McLaughlin)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE TO EXECUTE A CONTRACT FOR LEGAL SERVICES FOR AFFF PFAS LITIGATION AND DECLARING AN EMERGENCY.

WHEREAS, the City of Shelby, Ohio (herein "Municipality") is a municipal corporation formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, there is pending litigation regarding Aqueous Film-Forming Foams related to the pending settlements for recovery of costs associated with damages to the public drinking water system and/or public wastewater system against Defendants who manufactured, marketed, distributed, and/or sold aqueous film-forming foam; and

WHEREAS, the Council of the City of Shelby is desirous to obtain legal services for the pending litigation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Service is authorized to sign the contract with STAG LIUZZA, LLC (through attorney Michael Stagg, LLC) and SHUMAKER, LOOP, & KENDRICK, LLP (through attorney Douglas Haynam for legal services for the pending AFFF PFAS Litigation (Exhibit A).

Section 2: That council intends that any financial proceeds from the Proposed Settlement be deposited into the 500 Water Fund.

Section 3: That all meetings and hearings concerning the adoption of the Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 4: That this Resolution is hereby deemed to be an emergency so as to meet the ongoing contractual obligations of the City of Shelby, Ohio, and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:



Gordon M. Eyster
Director of Law