

Registration No. \_\_\_\_\_

**2025**

**Application for Contractor Registration- City of Shelby, Ohio**

**43 WEST MAIN STREET, SHELBY, OHIO 44875**

**419-347-5131 FAX 419-347-1193**

Business Name \_\_\_\_\_

Individuals Name \_\_\_\_\_

Address \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Previous registration held in the City of Shelby: Yes \_\_\_\_\_ No \_\_\_\_\_ Date if Applicable \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Registration expires at the end of each year and is not prorated.**

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Per Shelby Ordinance 1468.01 (a), a contractor means any person, firm or corporation which builds, constructs, repairs, replaces, remodels, alters or otherwise improves any land or building, or any portion thereof, as a business for profit in the City. Contractor includes, without limitation, the following crafts, trades and business: **(Please check all that apply)**

General Contractor       Roofing Contractor       Electrical Contractor (Commercial)

Demolition Contractor       Sign Erector       Drywall Contractor

HVAC Contractor (OCIEB)       Framing Contractor       Pool Installer

Plaster Contractor       Excavating Contractor       Steel Erectors

Waterproofing Contractor       Fencing Contractor       Insulation Contractor

Electrical Residential       Electrical Commercial (OCIEB)

Sewer Tapper       Paving Contractor       Concrete Contractor

Finish Contractor       Painting Contractor       Siding Contractor

Flooring       Refrigeration Contractor       Tree/Stump Removal

Plumber(OCIEB)       Cabinet Maker       Replacement Window Contractor

Foundation Contractor       Closet Shelving, Mirror & Fireplace Contractor

Fire Protection Contractor (Fire Marshal)       Hydronics Contractor (OCIEB)

Landscape Including Arborist and Tree Trimmer

Per Shelby Ordinance 1468.02(b), Please include the following:

- 1) Certificate of Liability Insurance
- 2) Proof of compliance with State of Ohio's Workers Compensation Laws. (If applicable)
- 3) Must be current with the City of Shelby's Income Tax Division (if applicable)
- 4) Current copy of his/her license issued pursuant to Ohio R.C. Chapter 4740 by the OCIEB (Ohio Construction Industry Examining Board) to the contractor or an employee of said contractor, if such license is required for the contractor's trade or certificate issued pursuant to Ohio R.C. 3737.65 by the Ohio Fire Marshal
- 5) **Renewal Registration fee** is twenty-five (\$25.00) as long as registration is maintained every year. If any lapse in years, then your next registration will be considered a new registration
- 6) New registrations are fifty (\$50.00)

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For Official Use Only:

Date Received	_____
Insurance Certificate	_____
Workers Comp Certificate (If applicable)	_____
OCIEB License (if applicable)	_____
Income Tax Registration	_____
Fee Paid	_____
Registration Number	_____

Notes: