

**SHELBY CITY HEALTH DEPARTMENT  
PUBLIC SWIMMING POOL PROGRAM OVERVIEW**

**Laws and Rules**

**Policies and Procedures**

**Forms**

**Links**

**Licensing**

**Information for Owners and Operators**

**Information for Bathers**

## **Public Swimming Pool Program**

The Shelby City Health Department regulates Public Swimming Pools in the City of Shelby. The rules and law governing Public Swimming Pools are set forth by Section 3749 of the Ohio Revised Code (ORC) and Section 3701-31 of the Ohio Administrative Code (OAC).

To ensure public safety, all Public Swimming Pools in Shelby are licensed and regularly inspected. The pools are subject to the rules for construction, operation, water quality, and safety.

There are three licensed pools within the City of Shelby.

Seltzer Park Pool  
70 Parkwood Drive

Seltzer Park Wading Pool  
70 Parkwood Drive

Shelby Y Community Center  
111 West Smiley Ave.

## Laws and Rules

- [Ohio Revised Code 3749](#)

Ohio Public Swimming Pool Law

- [Ohio Administrative Code 3701-31](#)

Rules governing the construction, operation, water quality, and safety

- [Shelby City Ordinance Part 10, Title 6, Chapter 1066](#)

Ordinances which are specific to Shelby that further govern the operation of public swimming pools

- [Shelby City Ordinance Part 14, Title 6, Chapter 1482](#)

Ordinances which are specific to Shelby that further govern the operation, construction, inspection, and licensing of public and residential swimming pools

## **Policies and Procedures**

- Free Chlorine Residual Limit

## Forms

- [Data Sheet](#)

This form is used to record information required for some plan review applications. It is submitted to the Ohio Department of Health along with the application for plan review

- [Equipment Replacement Notification Report](#)

This form is used when some equipment is replaced. Before replacing a pump, filter, or disinfection feeder this form may need to be submitted to the Ohio Department of Health for review.

- [Plan Review Application](#)

This application is used when plans are required to be reviewed and approved. This form is submitted to the Ohio Department of Health for approval prior to construction, installation, or substantial alteration.

Plans are required for the following: Change in the basic design, replacement of the circulation system, new/relocated dive stand or board, complete pipe replacement, 50% or more replacement of the overflow system.

- [Weekly Operational Report](#)

Operators must use these sheets to record pool chemistry readings, chemicals added, maintenance, and fecal accidents and injuries.

## Links

- [Ohio Department of Health](#)
- [Center for Disease Control and Prevention](#)
- [National Swimming Pool Foundation](#)
- [American Swimming Pool and Spa Association](#)

## Licensing

- License renewal

Public Swimming Pools Operators must renew their license each year before May 1. License renewal applications are mailed out to pool operators or owners the first of April.

If you have not received your license renewal application by April 5, please call the Health Department.

Any questions about public swimming pool licenses in the City of Shelby can be directed to the Health Department at 419-342-5226.

- Licensing a new pools

If you are proposing to build a new public swimming pool call the Health Department for plan review and other requirements.

## Information for Owners and Operators

- [Data Sheet](#)
- [Equipment Replacement Notification Report](#)
- [Plan Review Application](#)
- [Weekly Operational Report](#)
- [Pre-opening Checklist](#)
- [Critical Operational Items](#)
- [Fecal Accident Response](#)
- [Water Testing](#)
- [When Repainting Depth Markings](#)
- [Safe Chemical Storage and Handling](#)
- [Life Guard Duties](#)
- [Six Pleas Poster](#)
- [Healthy Swimming Brochure](#)
- [Approved List of Automatic Chemical Controllers](#)
- [Approved Pool Paint Colors](#)
- [Required Equipment Records](#)



## Information for Bathers

- [Recreational Water Illnesses](#)
- [Swimmer Safety/Drowning](#)