

6:59pm-The Lord's Prayer & Moment of Silence

Shelby City Council Agenda

Monday, January 6, 2020

COUNCIL CHAMBERS

29 MACK AVENUE

Shelby, Ohio

7:00 p.m.

Call to Order and Pledge of Allegiance

Roll Call:

Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____ Mr. Martin _____ Mr. McLaughlin _____

Dispense with Reading of Journal from December 16, 2019

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

Public Comment

Representatives from The Shelby Historic Preservation Commission

Reports from Standing and Special Committees

Community & Economic Development Committee—Steve McLaughlin

Public Works & General Operation—Charlie Roub—No Meeting

Reports of City Officials

Steven L. Schag—Mayor

Proclamation

MOTION TO CONFIRM THE APPOINTMENT OF PETE MORRIS TO THE BUILDING AND GROUND COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF JAMES A. MCCORMICK TO THE BUILDING AND GROUND COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF DARRELL SECREST TO THE BUILDING AND GROUNDS COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF CHRISTINA DRAIN TO THE COMMUNITY IMPROVEMENT COMMISSION (CIC)

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF JOE GIES TO THE COMMUNITY IMPROVEMENT COMMISSION (CIC)

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF KEVIN ERNST TO THE FLOODPLAIN MANAGEMENT COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF TODD SCHROEDER TO THE FLOODPLAIN MANAGEMENT COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF HARV TRAXLER TO THE FLOODPLAIN MANAGEMENT COMMISSION

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF MONICA CIRATA TO THE HEALTH DEPARTMENT ADVISORY BOARD

Moved _____ 2ND _____

Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF STEVEN T. LIFER TO THE HEALTH DEPARTMENT ADVISORY BOARD

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF JEANEEN PERRY TO THE HEALTH DEPARTMENT ADVISORY BOARD

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF ED INGLE TO THE BOARD OF PARK COMMISSIONERS

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

MOTION TO CONFIRM THE APPOINTMENT OF DAVE DOWNS TO THE BOARD OF PARK COMMISSIONERS

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

Brian A. Crum—Director of Finance

Gordon M. Eyster—Law Director

Joe Gies—Project Coordinator

New Business

Moved by _____ seconded by _____ that, in accordance with Charter Sections 18 and 117, the bonds of

- Steven L. Schag, Mayor, in the amount of \$50,000, conditioned upon the faithful performance and discharge of his duties with surety provided by Fidelity and Deposit Company of Maryland effective January 1, 2015, be approved
- Gordon M. Eyster, Director of Law, in the amount of \$25,000, conditioned upon the faithful performance and discharge of his duties with surety provided by Fidelity and Deposit Company of Maryland effective January 1, 2012, be approved
- Steven T. Lifer, Director of Finance and Public Record, in the amount of \$100,000, conditioned upon the faithful performance and discharge of his duties with surety provided by Fidelity and Deposit Company of Maryland effective August 3, 2015, be approved
- Amber B. Cutlip, Deputy Director of Finance and Public Record, in the amount of \$100,000, conditioned upon the faithful performance and discharge of her duties with surety provided by Fidelity and Deposit Company of Maryland effective July 13, 2017, be approved
- A blanket bond to cover all employees, officers, clerks and officials, including those noted above, in the amount of \$250,000, conditioned upon the faithful performance and discharge of their duties with surety provided by Fidelity and Deposit Company of Maryland effective December 31, 2016, be approved
- Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

Unfinished Business

Future Use of Main Street Fire Station—ORC Section 721.01—Future letter in regard to real estate as needed or not needed for any municipal purpose

Exterior Property Maintenance—59 West Main Street

Legislation

ORDINANCE NO 39-2019

**AMENDING AMENDED ORDINANCE NO 23-2015
(ESTABLISHING WAGES FOR DEPARTMENT
HEADS AND OTHER NON-CERTIFIED
EMPLOYEES) AND DECLARING AN EMERGENCY**

Motion that the rule requiring that an ordinance be read on three separate occasions be suspended

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

PASSAGE OF ORDINANCE

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

RESOLUTION NO 1-2020

**AUTHORIZING THE MAYOR AS DIRECTOR OF
PUBLIC SAFETY OF THE CITY OF SHELBY TO
APPLY FOR THE 2019 FIRE DEPARTMENT
TRAINING REIMBURSEMENT GRANT FOR THE
TRAINING OF FIREFIGHTERS AND DECLARING
AN EMERGENCY**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

RESOLUTION NO 2-2020

**DECLARING PROPERTY OBSOLETE AND AUTHORIZING
THE MAYOR AS DIRECTOR OF PUBLIC SERVICE OR HIS
DESIGNEE TO SELL THE OBSOLETE PROPERTY**

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

Miscellaneous Business

Adjournment at _____ p.m.

Moved _____ 2ND _____
Mr. Martin _____ Mr. McLaughlin _____ Mr. Roub _____ Mr. Roberts _____ Mr. Gates _____

PROCLAMATION

FIRST RESPONDERS RECOGNITION AND SUPPORT WEEK

WHEREAS, from the beginning of this great nation, Law Enforcement Officers and Firefighters have played very important roles in saving lives, protecting property, and preserving the wellbeing, rights & freedoms of our citizens; and

WHEREAS, it should be recognized that these courageous men and women face the threat of dangers every day on our behalf; and

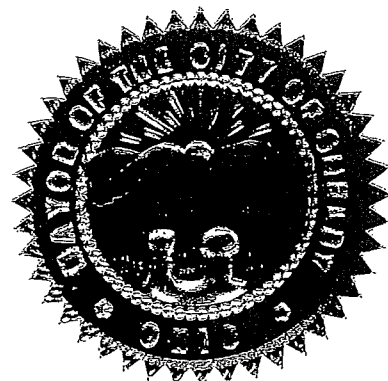
WHEREAS, it is vitally important that our people know and understand the difficulties, duties, and responsibilities of Law Enforcement Officers and Firefighters - and the necessity for cooperating with them in their lines of duty.

NOW THEREFORE, I, Steven L. Schag, Mayor of the City of Shelby, Ohio do hereby proclaim the week of January 12th, 2020 through January 18th, 2020 as First Responders Recognition and Support Week in honor of those who conscientiously and proudly perform their duties week in and week out.

AND FURTHERMORE, I encourage all Shelby citizens to show their respect, support, and appreciation in various ways for these dedicated men and women, including: participating in the Spread the Light 2020 Project - proudly and publicly displaying blue and red lights in support of First Responders; sending a card of support to our Local, County, and State Law Enforcement Agencies and Fire Stations; sharing a story on social media about a positive experience; or personally thanking Law Enforcement Officers or Firefighters for their services.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Shelby, Ohio to be affixed the 6th day of January in the year of our Lord, two thousand and twenty.

Steven L. Schag, Mayor



meter 10
Finance &
Personnel
12/16/2019

ORDINANCE NO: - 39 2019
(Sponsor: Councilmember McLaughlin)

AMENDING AMENDED ORDINANCE 23-2015 (ESTABLISHING WAGES FOR
DEPARTMENT HEADS AND OTHER NON-CERTIFIED EMPLOYEES) AND
DECLARING AN EMERGENCY.

WHEREAS, on August 3, 2015, Amended Ordinance 23-2015 was passed in order to establish wages for department heads and other certified employees; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that Amended Ordinance 23-2015 be amended so as to adjust the annual salary and hourly wages ranges set forth therein for department heads, superintendents, and other non-certified employees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the salary and wage ranges currently in effect for the positions set forth below are to be reviewed and/or amended and shall be as follows:

DEPARTMENT HEADS AND
SUPERINTENDENTS HOURLY WAGE RANGE

Chief of Police	\$32.00 - \$45.00
Fire Chief	\$32.00 - \$45.00
Superintendent of Electric Electric Distribution	\$25.00 - \$38.50
Superintendent of Municipal Light Plant	\$25.00 - \$38.50
Superintendent of Service Department	\$25.00 - \$38.50
Superintendent of Water Plant & Distribution	\$25.00 - \$38.50
Superintendent of Waste Water Treatment Plant & Sewers	\$25.00 - \$38.50

DEPARTMENT HEADS ANNUAL SALARY RANGE

Health Commissioner	\$10,000.00 - \$72,000.00
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NON-CERTIFIED EMPLOYEE ANNUAL SALARY RANGE

Medical Director	\$5,000.00 - \$25,000.00
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OTHER NON-CERTIFIED EMPLOYEES
HOURLY RANGE

Deputy Director of Finance	\$17.00 - \$33.50
Clerk of Courts	\$17.00 - \$28.50

City Project Coordinator	\$17.00 - \$33.50
Community and Economic Development Coordinator	\$15.00 - \$28.00
Utility Office Supervisor	\$17.00 - \$28.50
Deputy Director of Public Service And Utilities	\$25.00 - \$40.00
Assistant to Deputy Director of Public Service and Utilities	\$17.00 - \$27.00
Environmental Health Director/Sanitarian	\$17.00 - \$33.50
Nurse	\$13.00 - \$28.50
Probation Officer	\$13.00 - \$25.00
Secretary to the Mayor & Finance Director	\$13.00 - \$25.00
Administrative Assistant Finance	\$13.00 - \$22.00
Administrative Assistant Health	\$13.00 - \$22.00
Income Tax Clerk	\$13.00 - \$25.00
Secretary to the Law Director (part-time)	\$13.00 - \$23.00

Section 2: That wages and salaries shall not exceed the top value of these ranges.

Section 3: That wages and salaries shall not increase by more than four percent (4%) per year, except by a vote of two-thirds (2/3) majority of members of Council.

Section 4: That all meetings and hearings concerning the adoption of this Ordinance have been in compliance with Codified Ordinance 220.21, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby, Ohio.

Section 5: That this Ordinance is hereby deemed an emergency and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Steven Lifer
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

Gordon M. Eyster
Director of Law

RESOLUTION NO. 1-2020
(Sponsors: Councilmembers Gates and Roberts)

AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SAFETY OF THE CITY OF SHELBY TO APPLY FOR THE 2019 FIRE DEPARTMENT TRAINING REIMBURSEMENT GRANT FOR THE TRAINING OF FIREFIGHTERS AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Department of Commerce provides financial assistance for fire department purposes through the 2019 Fire Department Training Reimbursement Grant; and

WHEREAS, the City of Shelby Fire Department desires financial assistance under the 2019 Fire Department Training Reimbursement Grant Program to train firefighters; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that the Mayor as Director of Public Safety of City of Shelby apply for the 2019 Fire Department Training Reimbursement Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A TWO-THIRDS (2/3) MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the City of Shelby Council approves an application for financial assistance for firefighting training through the 2019 Fire Department Reimbursement Training Grant.

Section 2: That the Mayor as Director of Public Safety is hereby authorized and directed to execute and file an application with the Ohio Department of Commerce and to provide all information and documentation required to become eligible for possible funding assistance.

Section 3: That the City of Shelby does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the 2019 Fire Department Training Reimbursement Grant.

Section 4: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22 and the Charter of the City of Shelby, Ohio.

Section 5: That this Resolution is hereby deemed to be an emergency and therefore, shall be in full force and effect from and after its passage, approval by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

APPROVED:

ATTEST: _____

Brian Crum
Clerk of Council

Steven L. Schag
Mayor

Prepared by:

Gordon M. Lyster
Director of Law

RESOLUTION NO. 2 -2020
(Sponsor: Councilmember Martin)

DECLARING PROPERTY OBSOLETE AND AUTHORIZING THE MAYOR AS DIRECTOR OF PUBLIC SERVICE OR HIS DESIGNEE TO SELL THE OBSOLETE PROPERTY.

WHEREAS, the City of Shelby owns property which is deemed to be obsolete and is no longer needed (see list attached hereto); and

WHEREAS, it is necessary for the obsolete property to be sold, which the value of each item is worth greater than \$1,000; and

WHEREAS, Ohio Revised Code Section 721.15 allows such property to be sold to the highest and best bidder after advertisement for not less than two nor more than four consecutive weeks in a newspaper of general circulation within the municipal corporation; and

WHEREAS, it is in the interest of the public health, safety, morals, and general welfare of the citizens of the City of Shelby that the Mayor as Director of Public Service or his designee sell the property under any terms authorized by the Mayor and in compliance with Ohio Law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SHELBY, OHIO, A MAJORITY ELECTED THERETO CONCURRING:

Section 1: That the Mayor as Director of Public Service or his designee shall be and is hereby authorized to sell the obsolete property listed on the attached Exhibit A to the highest bidder after advertisement pursuant to Ohio law.

Section 2: That the Director of Finance and Public Record shall deposit the proceeds from the sale of the property as follows: proceeds from the Itron electric meters and the 1993 GMC bucket truck into the Electric and Communications Fund.

Section 3: That all meetings and hearings concerning the adoption of this Resolution have been in compliance with Codified Ordinance 220.01, Ohio Revised Code Section 121.22, and the Charter of the City of Shelby.

Section 4: That this Resolution shall be in full force and effect from and after its passage, approved by the Mayor, and the earliest period allowed by law.

PASSED: _____

Steven McLaughlin
Vice President of Council

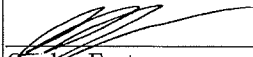
ATTEST: _____

Brian Crum
Director of Finance

APPROVED: _____

Steven L. Schag
Mayor

Prepared by:



Gordon Eyster
Director of Law