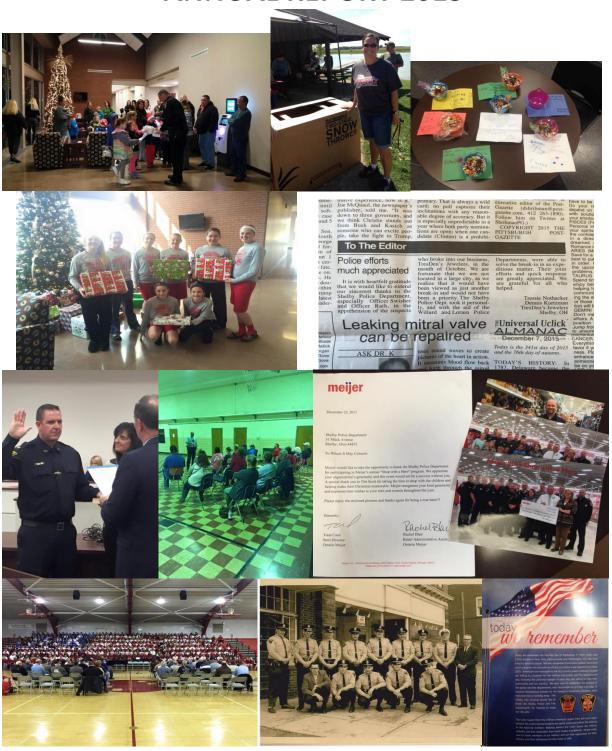# SHELBY POLICE DEPARTMENT
ANNUAL REPORT 2015

Community First

Shelby Police Department

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3-1-16

Steven Schag, Mayor
City of Shelby
43 W. Main St
Shelby OH 44875

Mr. Mayor,

I am pleased to present the Shelby Police Department Annual Report for 2015. While this report is certainly not inclusive of everything that the department did this past year, nor is it necessarily an accurate reflection of our efficacy, it is the best method of measurement that we can provide. Included in the report are both descriptions of some of our specialized services, programs, and activities for the year. It also includes some statistical reports for both crimes, the number of calls for service, citations and arrests.

While most crimes appear to show slight increases and decreases, they have remained relatively constant. We still see high numbers of property crimes. As Chief Roub has previously reported, we know that more often than not these crimes are related to illegal drug use, abuse and trafficking. Our strategies have shifted as awareness grows and the community becomes more directly impacted by drug addiction and the devastation that it leaves families and communities. Rehabilitation programs, courts, and communities are realizing that law enforcement is just one spoke in the wheel that rolls down the road of recovery. And as the criminal justice system changes, we necessarily change with it.

This is my first annual report as your Chief of Police. While it gives us a statistical measure, my overall goals for our agency will likely not be measured by statistics for some time, and may not accurately be reflected in an annual report. The greatest measure of our achievements will be measured by the respect that we earn from our community; their confidence in our department, and our ability to solve problems by being an integral part of the community that we serve. With the help of our dedicated officers and dispatchers, I believe we are well on our way to achieving that goal. I look forward to the great things we will achieve in 2016.

Respectfully,

M. Lance Combs
Chief of Police

Community Interaction

2015 was a time of greater community visibility and involvement. This involved several strategies: First, it involved greater visibility at the schools and a closer relationship with our school administrators. We placed officers in both the areas of our schools at the start of the school day as well as officers walking the halls and interacting with students at the start of the day. We addressed issues at the schools that we observed and could assist in problem solving with, and the schools felt more comfortable calling us with issues that they believed we could help address. We also encouraged our officers to sporadically walk through local businesses as well as speak with business owners and managers to see if there were any problems that we could address. Second, we used the increasing power of social media to connect with our citizens. Tips, notifications, stories, pertinent news, and frequent commentary on our Facebook and Twitter pages received a tremendous response. We added a more community driven platform, Nextdoor (suggested by a Facebook follower), and continued to use Nixle for timely notifications of emergencies, storms and hazards. Third, we used our beautiful justice center to serve as a community hub. We established Internet Safe Zones in the lobby and the parking lot (another Facebook follower suggestion), to invite people to have a safe place to exchange goods purchased by private sellers over the internet. The Fraternal Order of Police Lodge paid for a large Christmas tree, lights and decorations, and officers and their families decorated the lobby. We invited citizens to bring wrapped gifts for children, which we both distributed to the needy and donated to Shelby Help Line for distribution. These strategies are designed to earn the community trust and confidence, provide greater transparency, make our officers invested in their own communities, and to allow officers at the lowest level to have the authority to think outside of the box to problem solve.

Jail

2015 was our first full year of jail operations. We actually completed two Ohio Department of Rehabilitation and Correction, Bureau of Adult Detention Jail Inspections in 2015. Overall the inspections were good, with a few areas that need some improvement in both policy, procedure, and practice, and require some relatively minor environmental changes. Those challenges will be addressed more completely in 2016.

The jail booked a total of 370 inmates in 2015. As a 12 day facility, the average length of stay per inmate was 5 days. Costs were a slight problem in 2015, realizing that we drastically underestimated the number of inmates required to be housed at Crawford, Huron or Richland Counties due to the length of sentence. We also noted that sentences out of Shelby Municipal Court did increase over past years and averages. Austerity measures were put in place, including requesting community service for some crimes, requesting review hearings on long sentences, advocating early release for some model prisoners, and requesting sentence alternatives. We also broke up housing to maximize the ability to keep more prisoners here more often. Our second half expenses were drastically reduced from the first half of the year.

2015 also saw a spike in medical costs, with a large amount of these costs related to drug withdrawal in the jail. Through our partnership with Ohio Health Med Central Shelby, we were able to reduce those costs; we took non-emergency patients to Rapid Response in Ontario and we looked forward to the opening of the Third Street Clinic satellite office to further both increase the availability for inmate health care and reduce our costs and time spent with inmates receiving health care.

We also took a hard look at quantities and sizes of toiletries given to inmates, which we are required to provide by Administrative Rules. This maximized our cost efficiency and still provided inmates the appropriate amount of materials that they needed.

Manpower continues to be an issue. Based on our staffing and our minimum staffing of two per shift, combined with the duties officers must take care of within the jail, such as hourly checks, medical requests, commissary, visitation, laundry changes, cleaning, meals and other programming, our resources are stretched exceptionally thin. While our actual housing capacity in the jail is for 22 inmates, we only maintain 11 beds, and typically try to keep at least one male and one female bed open for emergencies. Keeping any more inmates than that is neither safe nor efficient given our current staffing. We will continue to look at alternatives, including proposals in 2017 to add two part time correctional staff. If we added those personnel, we could move most labor intensive issues to daytime Monday through Friday and leave a greater number of officers available to address other crime related issues within the City.

Bulletproof Vest Partnership 2015

In 2015 Shelby Police Department once again utilized the Bulletproof Vest Partnership grant which reimburses the department up to 50% of the total cost for new vests.

In 2015 three vests were replaced for a total of $2577.40 and the BVP reimbursed the department $1,258.30, or roughly the maximum of 50%.

Shelby Police Department has utilized this program since 2000 and has been reimbursed a total of $11,909.68 through 2015.

Neighborhood Watch Program

The Neighborhood Watch Program has been in existence for many years in the City of Shelby. Several areas in the city have worked with the police department and have started their own neighborhood watch. Park Village, Meadow Estates, Myer Meadows and W. Park Drive have current programs. Informational meetings and training sessions have been attended by residents to teach them skills and enhance their ability to detect and report crime in their neighborhood.

In October of 2015 Neighborhood Watch meetings were completed in all four wards of the city. Assisting with the meetings were the Chief of Police and Detective Tim Scott, a Shelby Officer who is assigned to the METRICH drug task force.

Our goal with the Neighborhood Watch Program is to continue to initiate programs throughout neighborhoods in the city that area interested. For 2016 the department is hoping to conduct a bi-annual town hall style meeting at the new Shelby Justice Center lobby.

Hostage Negotiations Team

An added component of the Richland County ASORT is the Hostage Negotiation Team (HNT). Officers from the Sheriff's Office, Mansfield, Ontario, and Shelby P.D. have attended specialized training to deal with subjects in a crisis situation. The City of Ontario is in charge of a mobile command vehicle that can utilize different technology to make contact with a subject during a critical incident.

HNT members train 4 times a year and conduct simulated hostage situations and also train with ASORT in joint training scenarios.

As of December 31, 2015 the Hostage Negotiation Team has been activated for Crisis Response Situations 7 times. The average number of responses prior to 2015 was 3 per year. The Team has also responded and provided support for 13 ASORT activations for Warrant Service.

Driver Training

All officers from the Shelby Police Department completed advanced emergency vehicle operations training at the Mid-Ohio Sports Car Course in Lexington, Ohio. Law enforcement officers from around the state were able to put their skills to the test at Mid-Ohio's premier 2.4 mile, 15-turn road race course.

Using law enforcement casino training funds, Ohio Department of Public Safety and the Ohio State Highway Patrol Emergency Vehicle Operations Instructors along with veteran race car drivers, designed the training to heighten the skill level of officers around the state to operate a patrol vehicle in the most efficient and safest manner possible. The six-hour training incorporated both classroom instruction and practical exercises.

The leading cause of on-duty deaths of law enforcement officers nationally is automobile related traffic crashes. Driving skills are perishable. This advanced training provides officers the opportunity to improve their emergency vehicle driving skills.

DRUG RECOGNITION EXPERT

In 2015 Sgt. Aaron Bushey attended the **21ˢᵗ Annual IACP Training Conference on Drugs, Alcohol and Impaired Driving** in Cincinnati, OH. This event, also known as the National Drug Recognition Expert Conference, was an enormous learning experience for Sgt. Bushey. While attending the conference he received training from experts from across the United States in the fields of alcohol & drugs.

In 2015 Sgt. Bushey conducted 16 drug evaluations on subjects arrested for OVI. Of the 16 evaluations 11 were males ranging from the ages of 18-68 years old. Sgt. Bushey conducted 5 drug evaluations on females ranging from the ages of 28-53 years old. In addition of conducting DRE Evaluations for the Shelby Police Department Sgt. Bushey conducted Evaluations for other agencies in Richland & Huron County.

Upon receiving toxicology results from the Ohio State Highway Patrol Crime Lab the following drugs were found in either blood or urine samples obtained during Sgt. Bushey's evaluations: **Amphetamine, Methamphetamine, Cocaine, Xanax**, **Butalbital, Heroin, Codeine, Morphine, Buprenorphine & Marijuana.** Six of the subjects with known toxicology results were under the influence of multiple drugs. None of the 16 evaluations conducted involved alcohol. All of the impairment detected was due to either prescription medication, illicit drugs or a combination of both.

A.L.I.C.E. 2015

The A.L.I.C.E. Program is designed to give a person or group of people, who may find themselves in a violent, life threatening situation, some mental and physical tools that could play a vital role in their survival. A.L.I.C.E. stands for Alert, Lockdown, Inform, Counter, and Evacuate.

The Shelby Police Department currently has two A.L.I.C.E. Instructors, Officer Keith Swisher and Officer Paul Zehner. We also partner with the A.L.I.C.E. Instructor at Shelby City Schools, Mr. Scott Harvey.

A.L.I.C.E. Training was conducted on three different training dates in 2015, due in part of the number of bomb threats within Richland County, and to increase awareness and preparedness due to mass shooting incidents throughout the world in 2015. The entire Shelby Fire Department, both full time and volunteer firefighters received training at the Fire Department. Shelby City Department Heads, employees and elected officials within the city also received training at Shelby High School on in November of 2015.

All officers will be trained in A.L.I.C.E. in 2016, and we will also have advanced active shooter training at our schools. The overall plan is to involve all city employees and departments in managing any active shooter or emergency situation, anywhere within the City of Shelby.

Information Technology

In 2015 the Shelby Police Department partnered with the Ontario Police Department and the Lexington Police Department on a new multi-agency records management system. The software, Sundance, is a state of the art system that allows our agencies to: share cost of the software/maintenance fees, share equipment cost, share data storage, chat live with those working at the other two agencies, share records, and various other law enforcement tools. By switching to Sundance we were able to cut annual cost of our records management system maintenance fees and vehicle locator maintenance fees. Very soon our agency will begin to offer free online access to public records information at the Shelby Police Department. This will allow citizens and business to have access to public records information without having to file a public records request. Sundance software is OIBRS compliant and we are currently in the process of getting all of our old record data converted to the Sundance system.

IT Additions 2015
- New computer with dual monitors in the Chief of Police office
- 3 new Panasonic CF-19 laptop computers/docks for 3 cruisers
- Dell R710 Server running Proxmox VE Server
- New Cyber Power UPS
- Hideaway KVM/KVM Switch in the Data Room
- Observium Server/Network Monitoring Software(City-Wide)

Computer Networks Maintained at Shelby Police Department
- Windows Server 2008 database that was available
- Proxmox VE server running virtual machines
- Windows 2012r2 Application server (Sundance RMS)
- Windows 2012r2 Database server Running SQL Server 2008
- Email server and archive
- Alchemy document archive sever
- 12 Desktop Computers
- 51 camera video monitoring system
- Audio/Visual interview recording system
- P25 Digital Radio System
- Prisoner video visitation system
- Proximity device door locking system
- 8 Laptop Computers
- 1 Digital Fingerprint system
- Phone/Police Radio Recording System
- NAS file backup system
- Prisoner Phones in the Jail

Shelby Police Department Server Availability Report 2015

Federal/State Records Reporting 2015

The Shelby Police Department maintained compliance in 2015 with the Ohio Incident Based Reporting System (OIBRS). On-time OIBRS reporting allows our crime statistics to be accurately reported to the state and federal government.

Firearms Training 2015

2015 was a difficult year to be a law enforcement officer in the United States. The public and media scrutiny of law enforcement actions has risen to a level that has not been seen in recent years. This was due in part to several high profile police shootings and use of force incidents that resulted in the unfortunate death of arrestees. That scrutiny has brought to the forefront the importance of firearms training and use of force training.

The Shelby Police Department has had a firearms training program that was implemented in the early 90's by former Police Officer and Chief of Police Michael Bennett. The program requires officers to qualify four times yearly with their handgun, shotgun and rifle. The program also involves a yearly review of the departmental policy and procedure and a written test. There are currently five firearms instructors, including Chief Combs, responsible for the training.

The past year has brought about healthy discussion on how to improve officer training. All agree that it is very important for officers to be able to fire their weapon accurately, but it is equally important for officers to be able to decide when to fire their weapon. Officers are many times placed in the unenviable position of making a split second life or death decision. Officers are permitted to use deadly force only when to protect themselves or other from death or serious physical harm. While this may seem simple enough, the officer's perception of the situation will determine whether he chooses to use deadly force. The future of training will involve decision making skills and shoot/don't shoot scenarios. Although officers have received this type of training in the past, the training must be more intense and more frequent.

The Shelby Police Department is committed to providing relevant and quality firearms training to every officer. This will provide the officer with the confidence and knowledge necessary should he be confronted with a deadly force situation.

Pioneer School Resource Officer

Officer Paul Zehner is the assigned School Resource Officer for the Pioneer Career and Technology Center. Pioneer is a career and technology high school with over 35 career training programs, and serves 14 area school systems. The assigned duties of the SRO are:

Crime Prevention
•	Presence in the hallways, cafeteria, parking lots and classrooms
•	Formal and informal interaction with the students and staff
•	PCTC Health and Safety Committee
•	PCTC Safety and Security committee
•	Participate, advise and train, if necessary, on the PCTC School Safety Plan

Law Enforcement
•	Issue citations, if needed
•	Issue detentions and reminders on a daily basis
•	Truancy meetings, formal and informal hearings
•	Assist other law enforcement agencies with issues concerning PCTC students

Education
•	Presence in the hallways, cafeteria, parking lots and classrooms
•	Spend time in the classrooms to discuss and answer questions on the Fourth Amendment and other laws and crimes.
•	Open door policy for students and staff to discuss legal issues and questions
•	Positive interaction with the students on a daily basis
•	Assist in Safety Drills and plans including fire, tornado and lock downs

Disruptive behavior within Pioneer increased 9% over the previous school year under new supervision. Total criminal offenses were up 8% over the previous year while drug offenses were reduced by 30%.

During the 2015 school year, Officer Zehner responded to 25 criminal complaints within the school, resulting in the issuance of 26 summonses. The head of maintenance at PCTC reported that since the start of the SRO program, there has been a decrease by tens of thousands of dollars worth of unreported vandalism to the Pioneer property. The SRO Program has proved to be mutually beneficial by reducing the daily workload to officers and providing an on-site officer for law enforcement related issues.